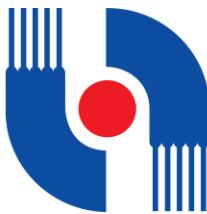


1.	Name of Course/Subject	Essential English							
2.	Subject Code	PEN0055							
3.	Status of Subject	Core							
4.	MQF Level/Stage Note : Certificate - MQF Level 3 Diploma - MQF Level 4 Bachelor - MQF Level 6 Masters - MQF Level 7 Doctoral - MQF Level 8	Foundation							
5.	Version (state the date of the last and current Senate approval)	September 2014							
6.	Pre-Requisite	Nil							
7.	Name(s) of academic/teaching staff	Nurhazlini Rahmat (AL), Elaine Ang Hwee Chin (AL) Ghajendri Selvaratnam (L), Ng Mindy (L), Ng Hong Kuan (AL), Maria Valentine Rao (AL), Hor Yen Yi (L), Aimi Hazwani Abdullah (AL),							
8.	Semester and Year offered	Trimester 2							
9.	Objective of the course/module/subject in the programme: To enhance proficiency and competence in the English language to an advanced level with particular emphasis on reading skills and grammar for academic purposes								
10.	Justification for including the subject in the program : To equip students with a higher level of competence in academic English								
11.	Subject Learning Outcomes :						Domain	Level	
	Interpret texts critically by using relevant reading skills						Cognitive	2	
	Present opinions on various issues through discussions						Affective	2	
	Explain and apply grammar rules correctly in speaking and writing						Cognitive	2	
	Develop essays using correct writing conventions						Cognitive	2	
12.	Mapping of Learning Outcomes to Programme Outcomes :								
	Learning Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8
	L01 - Interpret texts critically by using relevant reading skills					X		X	
	L02 - Present opinions on various issues through discussions					X		X	
	L03 - Explain and apply grammar rules correctly in speaking and writing					X		X	
	L04 - Develop essays using correct writing conventions					X		X	

13.	Assessment Methods and Types :		
	Method and Type	Description/Details	Percentage
	Assignment	Reading Project	15
	Test	Writing Test	15
	Presentation	Oral Presentation	10
	Final Examination	Written Examination	60
14.	Details of Subject		
	Topics		Mode of Delivery (Lecture)
	Listening and Speaking All listening sub-skills including listening for main ideas and supporting details; Listening critically and making own judgements; Listening for explicitly stated or implicitly suggested information and drawing justifiable and accurate inferences; Extracting specifically-required information and significant details used to support ideas; Recognising the speaker(s)'s point(s), intention(s), role(s) and relationship. All speaking sub-skills including observing social conventions in interactions; Managing a discussion; Asking for and giving information; Expressing agreement or disagreement; Making suggestions and recommendations; Using correct pronunciation, stress, intonation and body language effectively		6
	Reading and Vocabulary All sub-skills including skimming and scanning; Deriving meaning of words from context; Distinguishing main ideas from supporting details and the relevant from the irrelevant; Making inferences and predicting outcomes; Transferring information from linear to non-linear texts and vice versa; Building vocabulary focusing on synonym, antonym, and homonym		13
	Writing All sub-skills including generating and developing ideas; Deciding on relative prominence of points – prioritising and organising ideas; Developing thesis statement, topic sentences and supporting details; Writing effective introductions and conclusions; Developing coherent and cohesive paragraphs leading to extended writing; Responding critically and appropriately to information contained in linear and non-linear texts; Drafting, revising and proofreading; Developing expository writing focusing on cause and effect essays		9
Grammar Word classes; Verb Tenses; Subject Verb Agreement		10	
		TOTAL	38
Total Student Learning Time (SLT)		Face to Face	Total Guided and Independent Learning



	Lecture	38	38		
	Presentation	3	5		
	Assignment	0	8		
	Test	1	5		
	Final Exam	2	20		
	Sub Total	44	76		
	Total	120			
15.	Credit Value	3 (120/40 = 3)			
16.	Mapping of assessment component to learning outcomes (LOs)				
	Assessment Component	LO1	LO2	LO3	LO4
	Group Project (15%)	X (20%)		X (15%)	
	Writing Assignment (10%)			X (10%)	X (14%)
	Speaking Test (15%)		X (100%)	X (15%)	
	Final Examination (60%)	X (80%)		X (60%)	X (86%)
17.	Reading Materials :				
	Textbook		Reference Materials		
	Madhubala Bava Harji, Khalijah Nur Mohamed, Chua Yong Eng and Tengku Shahranaiza Tengku Abdul Jalal (2013). <i>APEX</i> . Kuala Lumpur : McGraw-Hill		Langan, J. (2011). <i>College Writing Skills with Readings (8th ed.)</i> . New York: McGraw-Hill. Azar, B. S. (2009). <i>Understanding and using English grammar (4th ed.)</i> . New Jersey: Prentice Hall Regents. Gaudart, H., Hughes, R. & Michael, J. (2007). <i>Towards better English grammar (2nd ed.)</i> . Shah Alam: Fajar Bakti.		
18. Summary of the Bloom's Taxonomy's Domain Coverage in all the Los in the format below :					
Subject	Learning Outcomes (please state the learning Outcomes)	Bloom's Taxonomy Domain			
		Affective	Cognitive	Psychomotor	
PEN 0055	Present factual information and express ideas effectively	X			
	Interpret texts critically by using relevant reading skills		X		
	Apply correct writing conventions to compose essays		X		
	Apply grammar rules correctly in speaking and writing		X		

