

**SUMMARY OF INFORMATION ON EACH COURSE**

1.	Name of Course	Knowledge Management	
2.	Course Code	TKM3151	
3.	Status of Course [Applies to (cohort) ]	Specialisation Core for B.IT (Hons) Information Technology Management	
4.	MQF Level/Stage Note : <i>Certificate – MQF Level 3</i> <i>Diploma – MQF Level 4</i> <i>Bachelor – MQF Level 6</i> <i>Masters – MQF Level 7</i> <i>Doctoral – MQF Level 8</i>	Bachelor – MQF Level 6	
5.	Version (State the date of the Senate approval – history of previous and current approval date)	Date of previous version :	June 2014 Date of current version : April 2016
6.	Pre-Requisite	None	
7.	Name(s) of academic/teaching staff	Leow Meng Chew Siti Fatimah binti Abdul Razak Lew Sook Ling	
8.	Semester and Year offered	Trimester 1, Year 3	
9.	Objective of the course in the programme : To equip students with the tools to make a broader and more effective contribution in developing Knowledge Management Systems.		
10.	Justification for including the course in the programme : This course exposes students to knowledge management which has potential benefits to organizations in a knowledge economy. In addition to managing data and information, students will learn to manage knowledge as an asset of an organization.		
11.	Course Learning Outcomes :	Domain	Level
	LO1 Describe the role of knowledge management in an organisation.	Cognitive	Level 1
	LO2 Explain the theoretical underpinning of the knowledge management process.	Cognitive	Level 5
	LO3 Describe the role of technology in the knowledge management process.	Cognitive	Level 1
	LO4 Apply management principles that will facilitate the establishment of a knowledge management program in an organisation.	Cognitive	Level 3

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12.	Mapping of Learning Outcomes to Programme Outcomes :									
	Learning Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9
	LO1							X	X	
	LO2							X	X	
	LO3	X						X	X	
	LO4	X						X	X	
13.	Assessment Methods and Types :									
	Method and Type		Description/Details					Percentage		
	1. Assignments		Report and presentation					20%		
	2. Test		Written exam					20%		
	3. Quizzes		Written exam					10%		
4. Final Examination		Written exam					50%			
14.	Mapping of assessment components to learning outcomes (LOs)									
	Assessment Components	LO1	LO2	LO3	LO4					
	Assessment 1. Final Exam	58.82	58.82		66.67					
	Assessment 2. Test	29.41	29.41							
	Assessment 3. Assignment			60.00	20.00					
	Assessment 4. Quizzes	11.76	11.76	40.00	13.33					
15.	Details of Course									
	Topics	Mode of Delivery (eg : Lecture, Tutorial, Workshop, Seminar, etc.) Indicate allocation of SLT (lecture, tutorial, lab) for each subtopic								
		Lecture					Tutorial			
	<b>1. Overview</b> An Introduction to Knowledge Management; The foundations of knowledge management, including cultural issues, technology applications, organizational concepts and processes, management aspects, and decision support systems.		2					1		
<b>2. Background and Issues</b> The Evolution of Knowledge management, From Information Management to Knowledge Management, Key Challenges Facing the Evolution of Knowledge Management, Ethics for Knowledge		4					2			

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<p><b>3. Knowledge Management-Creating the Culture of Learning and Knowledge Sharing in the Organization</b>            Organization and Knowledge Management, Building the Learning Organization, Knowledge Markets: Cooperation Among Distributed Technical Specialists, Tacit Knowledge and Quality Assurance.</p>	4	2
<p><b>4. Knowledge Management-The Tools</b>            Telecommunications and Networks in Knowledge Management, Internet Search Engines and Knowledge Management, Information Technology in Support of Knowledge Management, Knowledge Management and Vocabulary Control, Information Mapping in Information Retrieval, Information Coding in the Internet Environment, Repackaging Information.</p>	8	4
<p><b>5. Knowledge Management-Application</b>            Components of a Knowledge Strategy, Case Studies [From Library to Knowledge Center, Knowledge Management in the Health Sciences, Knowledge Management in Developing Countries, etc.].</p>	8	4
<p><b>6. Future trends and case studies</b>            Advanced topics and case studies in knowledge management; Development of a knowledge management map/plan that is integrated with an organization's strategic and business plan.</p>	2	1
<p>Total Student Learning Time (SLT)</p>	<p>Face to Face / Guided Learning</p>	<p>Independent Learning</p>
<p>Lecture</p>	28	28
<p>Tutorials</p>	14	14
<p>Laboratory/Practical</p>	0	0
<p>Presentation</p>	0	0
<p>Assignment</p>	0	10
<p>Test</p>	1	3
<p>Final Exam</p>	2	20

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	Sub Total	45	75	
	Total SLT	120		
16.	Credit Value	3		
17.	Reading Materials :			
	Textbooks			
	Blokdijk, G. (2015). Knowledge Management - Simple Steps to Win, Insights and Opportunities for Maxing Out Success, Complete Publishing.			
	Reference Material (including 'Statutes' for Law)			
	Kimiz Dalkir (2011). Knowledge Management in theory and Practice. 2nd Edition. MIT Press.			
	Ashok Jashapara (2011). Knowledge Management- an integrated approach. 2nd Edition. Prentice Hall.			
Appendix (to be compiled when submitting the complete syllabus for the programme) :				
<ol style="list-style-type: none"> <li>1. Mission and Vision of the University and Faculty</li> <li>2. Programme Objectives or Programme Educational Objectives</li> <li>3. Programme Outcomes (POs)</li> <li>4. Mapping of POs to the 8 MQF domain</li> <li>5. Summary of the Bloom's Taxonomy's Domain Coverage in all the Los in the format below :</li> </ol>				
	<b>Learning Outcomes</b> (please state the learning Outcomes)	<b>Bloom's Taxonomy Domain</b>		
<b>Subject</b>		<b>Affective</b>	<b>Cognitive</b>	<b>Psychomotor</b>
ABC1234	Learning Outcome 1			
	Learning Outcome 2			
	Learning Outcome 3			
	Learning Outcome 4			
DEF5678	Learning Outcome 1			
	Learning Outcome 2			
	Learning Outcome 3			
	Learning Outcome 4			
<ol style="list-style-type: none"> <li>6. Summary of LO to PO measurement</li> <li>7. Measurement and Tabulation of result for LO achievement</li> <li>8. Measurement Tabulation of result for PO achievement</li> </ol>				